

Litchfield Public Library District
Board of Trustees Meeting
March 19, 2024 10:15 am

- I. Call to Order- The meeting was called to order at 10:15 am. Present were Mary Schneider, Carol Sneed, Mark York, Jan Marshall, Chris Dahler, Vickie Lovellette, Barbara Ellis, and the Library Director, Sara Zumwalt.
- II. Minutes of Previous Meeting- Motion to accept the February 19, 2024 minutes was made by Vickie Lovellette, second by Carol Sneed. Motion carried.
- III. Public Comment- None
- IV. Financial Report- Motion to approve the Financial Report was made by Barbara Ellis, second Vickie Lovellette. Voice vote as follows: Mary Schneider- Aye, Mark York- Aye, Chris Dahler- Aye, Carol Sneed- Aye, Barbara Ellis- Aye, Vickie Lovellette- Aye, Jan Marshall- Aye. Motion carried.
- V. Librarian's Report- Motion to accept the Librarian's Report was made by Mark York, second Jan Marshall. Motion carried.
- VI. Correspondence- None
- VII. Committee Reports
 - A. Finance- None
 - B. Policy- None
- VIII. Policy & Procedure- None
- IX. Old Business- None
- X. New Business
 - A. VESSA Policy- Motion to approve VESSA Policy was made by Chris Dahler, second Vickie Lovellette. Motion carried.
 - B. Vacation Requests- Motion to approve vacation requests for the Library Director for April 1-5, 2024, and September 30-October 4, 2024 was made by Jan Marshall, second Barbara Ellis. Motion carried.
- XI. Adjournment- Motion to adjourn at 10:43am was made by Vickie Lovellette, second Carol Sneed. Motion carried.