

Litchfield Public Library District  
Board of Trustees Meeting  
May 16, 2023 10:15 am

- I. Call to Order- Meeting was called to order by interim President, Mary Schneider at 10:15 am. Present were Mary Schneider, Jan Marshall, Mark York, Carol Sneed, Vickie Lovellette, Chris Dahler, Barbara Ellis, and the Library Director, Sara Zumwalt.
- II. Swearing in of New Trustees- The Library Director administered the Oath of Office to New Trustees, Chris Dahler, and Jan Marshall.
- III. Minutes of Previous Meeting- Motion to accept April 18, 2023 minutes was made by Vickie Lovellette, second by Carol Sneed. Motion carried.
- IV. Public Comment - None
- V. Financial Report - Motion to accept the Financial Report was made by Carol Sneed, second by Vickie Lovellette . Voice vote as follows: Chris Dahler- Aye, Jan Marshall- Aye, Mark York- Aye, Carol Sneed- Aye, Vickie Lovellette- Aye, Barbara Ellis- Aye, Mary Schneider- Aye. Motion carried
- VI. Librarian's Report- Motion to accept the Librarian's Report was made by Barbara Ellis, second by Chris Dahler. Motion carried.
- VII. Correspondence
- VIII. Committee Reports
  - A. Finance- None
  - B. Policy- None
  - C. Special- None
- IX. Policy and Procedure- None
- X. Old Business- None
- XI. New Business
  - A. Vacation Request- Motion to approve vacation request for the Library Director, Sara Zumwalt, for June 14th through June 21st was made by Vickie Lovellette, second by Jan Marshall. Motion carried.
- XII. Adjournment- Motion to adjourn at 10:32 was made by Vickie Lovellette, second by Carol Sneed. Motion carried